



Everything You Need to Apply for SNAP

SNAP applications require certain supporting documents. Below is a list of the documents needed to submit with your application.

NOTE: Do not send original documents to DHS. Send copies only.

1) Proof of Identity (select one identity proof for each person in household)

- ☐ Driver's License/State ID ☐ Birth Certificate ☐ Passport
- ☐ School/Work ID ☐ Military ID

2) Proof of Immigration Status

- ☐ Resident Alien/Green Card

3) Proof of RI Residence (select one item for proof of residency) Note:

People experiencing homelessness do not need to prove permanent address, they may use an address of a friend or helping agency.

- ☐ Rent Receipt ☐ Lease ☐ Utility Bill ☐ Other mail with your address on it

4) Proof of Income: wages/unearned income for each member of applying household. (select one item for proof of income)

- ☐ One month's paystubs ☐ TDI/Unemployment/TCI/Workers Comp
- ☐ Social Security Award Letter ☐ Child Support/Alimony/Rental Income
- ☐ Income Tax Return/ Business Records, if self employed
- ☐ Proof that income stopped (for example, letter from former employer stating last day worked)

5) Proof of Payment of Court Ordered Child Support

- ☐ Paycheck ☐ Cancelled check/money order ☐ Copy of Order

6) Proof of Out-of-Pocket Medical Expenses for Elder (60+) and Disabled Applicants Only

- ☐ Co Pays ☐ Prescriptions ☐ Over the Counter Medical Items ☐ Premiums
- ☐ Medical equipment/supplies ☐ Other medical expense
- ☐ Home care/transportation to medical appointments, etc.



Updated April 2025
Rhode Island Community Food Bank | 401-942-6325 | rifoodbank.org
Contact: Lihna Agostini, Community Outreach Director | 401-230-1698 | lagostini@rifoodbank.org

Where do I send application and documents?

You can mail, drop off or fax your SNAP application and required documents to the location below most convenient to you.

Mail To:

RI Dept of Human Services
P.O. Box 8709
Cranston, RI 02910-8787

Drop Off or Fax To Locations:

Providence 125 Holden St, Providence, RI 02908
FAX:1-401-415-8349 or 1-401-415-8557

Pawtucket 249 Roosevelt Avenue, Pawtucket, RI 02860
FAX:1-401-721-6659

Woonsocket 800 Clinton Street 2nd Floor, Suite 201, Woonsocket, RI 02895
FAX:1-401-768-3131

Warwick 195 Buttonwoods Avenue, Warwick, RI 02886
FAX:1-401-736-1442 or 1-401-736-1443

South County Regional Family Center 4808 Tower Hill Road, Suite G1,
Wakefield, RI 02879
FAX:1-401-782-4316

Newport Regional Family Center 31 John Clarke Road, Middletown, RI 02842
FAX:1-401-619-7201



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