Fundraise for the Food Bank by Creating a Virtual Food Drive



A Step by Step Guide to Creating a Fundraiser for your Company or Organization

Step 1: Setting up your page:

- Visit: https://www.justgiving.com/campaign/ricfb24 •
- Click on the "Start Fundraising" button.



Step 2: Set up an account

- As you set up your account, be sure to use your company or organization name in the first and last name fields.
- You can break up the title, as seen in the boxes here.
- You will be required to fill in both the first and last name fields, so if your company name is only one word, you will have to get creative by adding something into the last name field. (Examples: Inc., Company or even just a ".")

Sigr	n Up
irst name	
ABC	
Last name	
Corp.	
Email	
email@example.com	
Create password	
	Show
Ve want to send you brillian pop about the causes you hews. • Yes please, opt me in to No thanks	nt emails to keep you in tl love and latest fundraisin JustGiving emails

Step 3: Fill in the details!

How much would you like to raise?

Targets help to set the donors, maximising funds for your selected charity





Add a page cover This is a large photo or video at the top of your page. Not ready? Skip and add later Video Stream Photo Suggested photo ODBANK ▲ Upload photo Next: Finalise Go back

You're almost finished!

Summary

Cause	2023 Virtual Fundraiser	
Event	2023 Virtual Food Drive	
Target	Not set	

Keeping in touch

Rhode Island Community Food Bank will receive your details and may need to contact you to support you in this fundraising effort.

I'm happy for Rhode Island Community Food Bank to keep me informed, by email, about the impact of my fundraising and other ways to stay involved including future events, campaigns and appeals.

Set your fundraiser live 🕼

By clicking 'Launch my page', you agree to our terms of service, our privacy policy, and have read the Fundraising Regulator's Guidance Notes.







How to Edit Your Fundraiser:

You can log-in to make edits to your page at any time!

Click the "Edit Page" button on the top left-hand corner of the webpage. This will take you to your dashboard.



Once in your dashboard, you can:

- o Edit pictures, verbiage, your goal, end date, and thank you message.
- $\circ~$ Add an offline gift if someone gives you a check to send to the Food Bank or cash.
- Turn your fundraising page into a team page and encourage others to create fundraising pages to raise funds towards your goal.
- $\circ~$ Delete your fundraising page.

Need additional support or have further questions? Please e-mail <u>kseigh@rifoodbank.org</u> or call 401-230-1679.