



# Education, Training, & Employment Resources



Rhode Island Community Food Bank

## Are you ready for something new?

If you want to start a new career, learn a new skill, or earn a degree, there are many great resources in Rhode Island that can help you reach that goal. Use the list below to find the right one for you!

### Job Skills Training

#### **SNAP E&T (Employment and Training)**

This program provides training and employment services free of charge to individuals receiving SNAP benefits (food stamps).

The program is designed to help participants gain the skills and experiences necessary to improve their chances of being hired and keeping a job. All Rhode Island SNAP recipients except for those receiving Temporary Assistance for Needy Families (TANF), better known as Cash Assistance, are eligible to participate.

The SNAP E&T subcontractors each offer some or all of the following employment and training services: • Adult Basic Education • Employment and Internship Opportunities • English as a Second Language • GED • Vocational Training • Job Readiness Training • Job Search Assistance • Financial Coaching

- <http://risnapet.org/snap-participants/>
- SNAP E&T Providers: <http://risnapet.org/snap-participants/snap-et-providers/>

For more information and a referral to SNAP E&T call **(401) 415-8382** or **(401) 415-8385**

#### **Community Action Programs (CAPs)**

Many CAP agencies around the state offer Job Skills Training programs as well as GED, ESL, and Family Literacy Programs along with many other basic needs services.

Call 2-1-1 to connect with your local CAP!

[www.ricommunityaction.org/member-agencies/](http://www.ricommunityaction.org/member-agencies/)

#### **RI Community Food Bank: Community Kitchen**

Culinary job-training program for low-income or jobless adults. Students gain food service skills, including cooking and ServSafe certification, and work readiness skills. This full-time 14-week training includes internships in professional kitchens.

<http://rifoodbank.org/what-we-do/food-bank-programs/community-kitchen/>

Contact: [ckapps@rifoodbank.org](mailto:ckapps@rifoodbank.org) , 401-942-6325

#### **Amos House**

Amos House offers multiple training and adult education programs, including carpentry & maintenance job training, culinary job training, literacy education, and financial education/opportunities.

<https://www.amoshouse.com/TrainingEducation/TrainingEducationOverview.aspx>

Contact: Jennifer Kodis, (401) 272-0220 x207, [jkodis@amoshouse.com](mailto:jkodis@amoshouse.com)

#### **Genesis Center, Providence**

The Genesis Center provides comprehensive job training programs and a supportive learning environment to unemployed, low-income individuals and others in need.

Workforce Programs include: Culinary Arts, Healthcare Career Orientation

Other Programs include: English for Speakers of other languages, Citizenship classes, National External Diploma Program

#### **To Apply:**

Visit [www.gencenter.org/job-training/](http://www.gencenter.org/job-training/)

Attend an information Session: Every Tuesday, 3 PM, at the Genesis Center, 620 Potters Ave, Providence RI 02907 or call Cintia at **401-781-6110**

#### **Crossroads Rhode Island, Providence**

Crossroads Rhode Island helps homeless or at-risk individuals and families secure stable homes. They provide several education and employment services.

<https://www.crossroadsri.org/housing-services/programs-services/education-employment>

To learn more call **401-270-7716**

- **Employment Resource Center:** One-on-one help with resumes, job searching, applications, and more.
- **Certified Nursing Assistant Training:** Prepares students to pass Rhode Island's CNA exam.
- **Roads to Success Pre-Employment Program:** Prepares adults to join the workforce.
- **The Learning Center: Adult Education, GED Prep and more**

## Job Skills Training

### **Department of Labor & Training, Rhode Island**

#### Apprenticeship Program

Combines on-the-job learning and related classroom instruction in which workers learn the practical and theoretical aspects of a highly skilled occupation. Placement into this structured system is through a sponsor.

Learn more here: <http://www.dlt.ri.gov/apprenticeship/>

### **Community Care Alliance**

Community Care Alliance offers multiple programs to help people get back on the employment track. In addition to skills-building/occupational training, CCA provides support to job seekers of all ages through education, job placement, and life skills training.

**Info Sessions are held every Wednesday, 3 PM, at 55 Main St., Woonsocket RI.**

**Contact: 401-235-7000**

### **Outreach Programs at Rhode Island College**

Job Training and job readiness support programs. Areas of training include: Medical Assisting, Bookkeeping & Accounting Clerk, Community Health Worker, Social and Human Service Assistant, Certified Protection Officer I and II, Computer Assisted English Language Learning, and others.

<http://www.ricoutreachprograms.org/home.html>

**Contact: 401-456-8698** or [outreachprograms@ric.edu](mailto:outreachprograms@ric.edu)

## Adult Education Opportunities

### **RI Department of Education- Adult Education & GED**

RIDE offers support and programs in Adult Education, GED, Workforce Training, and English for Speakers of other Languages (ESOL). These programs are offered during the day and evenings, can be online or face-to-face, and include specific pathways that prepare adults for a variety of jobs and careers.

<https://www.ride.ri.gov/StudentsFamilies/EducationPrograms/AdultEducationGED.aspx>

**Adult Education Information: 401-222-8949**

**GED Information: 401-222-8948**

### **Rhode Island Educational Opportunity Center**

The Rhode Island Educational Opportunity Center (RIEOC) provides services that assist in exploring careers and help in selecting an academic program to meet one's goals. RIEOC can also assist in applying for state and federal financial aid and admissions. All services are provided free of charge and confidential.

<https://www.ccri.edu/eoc>

To learn more call **401-455-6028**

### **Learning Lounge @ Providence Public Libraries**

At the Learning Lounge you can receive help with online job searches and applications, resume and cover letter writing, reading, writing, and math skills, English language skills, and basic computer skills. No appointments or registration necessary – and it's free!

150 Empire St, Providence – Open Tues 9:30am-12:30pm, Thurs 1pm-4pm, Sat 10am-12pm

<https://www.provlib.org/education/learning-lounge-ppl/>

Contact Lina Bravo: **401-660-3344** | [lbravo@provlib.org](mailto:lbravo@provlib.org)

### **Rhode Island Family Literacy Initiative (RIFLI)**

*Multiple Locations throughout Rhode Island*

This literacy program offers English as a Second Language (ESL), job readiness, citizenship preparation, high school completion, and computer based distance learning throughout five public library systems.

<https://www.provlib.org/education/adults/ri-family-literacy-initiative/>

Contact: **401-455-8041** or [RIFLIHR@gmail.com](mailto:RIFLIHR@gmail.com)

### **Project Hope / Proyecto Esperanza**

[www.dioceseofprovidence.org/project-hope-proyecto-esperanza](http://www.dioceseofprovidence.org/project-hope-proyecto-esperanza)

Contact: James Jahnz, (401) 728-0515

[jjahnz@dioceseofprovidence.org](mailto:jjahnz@dioceseofprovidence.org)

### **Connecting for Children & Families (CCF)**

*Workforce Development*

CCF's Workforce Development Program builds the skills and education necessary to obtain good jobs and enhance careers. In addition to group classes, CCF provides individualized employment coaching and counseling, job search and interviewing techniques, resume writing, ESL classes, and careers planning services. The office is located at 46 Hope St. Woonsocket. Current Classes include: Bookkeeping/Accounting, Culinary Arts, Financial Services, Call Center/Customer Service

[https://www.ccfcenter.org/workforce\\_development.html](https://www.ccfcenter.org/workforce_development.html)

Contact: **(401) 766-3384**

### **Literacy Centers and Community Resources in RI**

<https://www.literacyresourcesri.org/centers.html>

### **Education Exchange**

*Locations in South County*

College & career preparation, computer classes, GED, External Diploma, and other adult education and training programs available in Peace Dale, North Kingstown, and Westerly. Day and evening classes are offered.

[www.edexri.org](http://www.edexri.org)

Contact: **(401) 783-0293**, [Studentservices@edexri.org](mailto:Studentservices@edexri.org)

## Adult Education Opportunities

### **Westbay Adult Education Academy / Westbay CAP**

The Westbay Adult Education Academy offers classes designed for non-traditional students. Students can earn their GED, prepare for college, or gain skills for employment. **\*This program has a \$24 registration fee**

<https://www.westbaycap.org/programs/adult-education-academy/>

Contact: **401-468-4064**

### **Community College of Rhode Island (CCRI)**

CCRI offers a GED® Preparation to College and Careers class in the spring and fall academic semesters. These classes are designed to help you make progress towards passing the GED® exams.

<https://ccri.edu/workforce/adulted/index.html>

Contact: Vicki Medeiros, (401) 333-7072, [vamedeiros@ccri.edu](mailto:vamedeiros@ccri.edu)

### **RIRAL TTC, Woonsocket Learning Center**

This comprehensive program offers academic classes, student success, career exploration, mentoring workshops, and assessment for adults who plan to enter college.

[www.facebook.com/RIRALTTC](http://www.facebook.com/RIRALTTC) or [www.transitiontocollege.org/](http://www.transitiontocollege.org/)

Contact: (401) 487-9566, [mariecrecca-romero@riral.org](mailto:mariecrecca-romero@riral.org)

## Digital Literacy

### **Cranston Public Library**

Offers one-on-one technology appointments and computer classes year-round. Experience staff provides one or two hour individual appointments to learn how to use Windows 7 & 8, Mac (Apple), iPad or iPhone, eReaders, Microsoft Office (Word, Excel, Publisher, Powerpoint), Email (phone number required to create email account), social media, downloading library ebooks or audiobooks onto a computer or portable device, and using the library's free resource databases and more.

Set up appointments online at [www.cranstonlibrary.org/one-one-technology-help](http://www.cranstonlibrary.org/one-one-technology-help)

Contact: (401) 943-9080 ext 3, [c-lab@cranstonlibrary.org](mailto:c-lab@cranstonlibrary.org)

### **Providence Public Library**

Offers free, Open Tech Time and computer classes year-round. All classes are held at 150 Empire St.

Open Tech Time dates are listed online and are an opportunity to ask library staff questions about various topics related to technology such as Computer Operation Basics, Facebook, Touch Typing Basics, eBay/Amazon, Internet Searching, Twitter, setting up and using email, LinkedIn and Websites, Microsoft Word, Resume Writing Websites, Microsoft Excel, Job Searching, Microsoft PowerPoint and more.

For more information or to register for a class, go to

[www.provlib.org/computertechnology-training-class-schedule](http://www.provlib.org/computertechnology-training-class-schedule)

Contact: (401) 455-8000

## Financial Literacy

### **Connecting for Children & Families (CCF)**

#### *Financial Literacy*

CCF offers innovative ways to improve financial literacy and promote informed financial decision making. These financial literacy programs assist individuals and families with their money management concerns.

Contact: **401-766-3384**

[https://www.ccfcenter.org/workforce\\_development.html](https://www.ccfcenter.org/workforce_development.html)

### **Community Care Alliance**

#### *Money Sense*

Financial education and coaching to help improve the financial health of individuals and families. Includes referrals to income support programs, employment assistance, and career development.

<http://www.communitycareri.org/ProgramsServices/EmploymentTraining/MoneySense.aspx>

### **Family Futures Financial Literacy**

Located in Pawtucket, Family Futures is a six-week course consisting of weekly, one-hour classes that teach families and individuals the importance of responsible money management.

This program specifically targets families who are low-income, unemployed, or living on fixed incomes such as social security or disability. Classes are held at Project Hope, 474 Broadway, Pawtucket.

<https://dioceseofprovidence.org/financial-literacy>

Contact: James Jahnz, (401) 728-0515,

[jjahnz@dioceseofprovidence.org](mailto:jjahnz@dioceseofprovidence.org)

### **Banking on the Future**

Financial Literacy Class for Immigrants and Refugees

This program of the Catholic Diocese is a six-week course designed to provide refugees and immigrants basic instruction on budgeting, the U.S. Banking system, debt management, the credit system, taxation, and how to make financially wise decisions. This helps give refugees and immigrant families the knowledge and tools to make informed decisions for their financial future in a new country. This class is offered at 1 Cathedral Square, Providence.

Contact: Kathy McKeon, (401) 421-7833 ext 206,

[kmckeon@dioceseofprovidence.org](mailto:kmckeon@dioceseofprovidence.org)

### **Open Doors**

Open Doors provides services for formerly incarcerated individuals and their families. They offer several financial literacy classes at various levels. Their website also includes links to financial literacy resources.

[www.opendoorsri.org/financialliteracy](http://www.opendoorsri.org/financialliteracy)

Contact: (401) 781-5808 or stop by the office – 485 Plainfield St, Providence. Monday-Friday 9am-4pm

## Rhode Island Financial Opportunity Centers

<http://rilisc.org/foc/>

Financial opportunity Centers (FOC) are career and personal financial service centers that help low-to-moderate income individuals improve the financial bottom line for themselves and their families. See contact list on website for programs and eligibility.

### Current Financial Opportunity Centers

Amos House

415 Friendship St, Providence  
(401) 272-0220

Community Care Alliance

55 Main Street, Woonsocket  
(401) 766-0900

Providence Housing Authority

50 Laurel Hill Ave. Providence  
(401) 709-6420

The Genesis Center

620 Potters Avenue, Providence  
(401) 781-6110

## Capital Good Fund: Financial Coaching PLUS

Accomplish your financial goals: get out of debt, save for college, or simply learn how to manage your money more effectively. During four one-on-one 1.5-hour sessions, you will create an action plan for every aspect of your personal finances, including credit, debt, budgeting, banking, and saving.

Financial Coaching PLUS costs \$180, to be paid through 12 monthly payments of \$15.00 that Capital Good Fund treats as a 0% interest loan to build positive credit history.

<https://capitalgoodfund.org/en/coaching/financialcoaching>

Contact: 866-584-3651

## OIC of Rhode Island, Providence

OIC offers workforce readiness services including career counseling, English Language Learning, ESL GED, building trades training, and IT/Coding courses.

<http://oicrhodeisland.org/>

Contact: (401) 467-2536

## Providence Community Library

Offers free classes year-round (some have a materials fee which may be waived).

Spanish-language GED

Spanish-language computer classes & ESL

The library has 9 locations so class availability varies. For more information:

Contact: Carolina Briones – (401) 467-2700 x1608, [cbriones@provcomlib.org](mailto:cbriones@provcomlib.org) (Spanish Languages classes)

Denise Brophy – (401) 274-4145, [dbrophy@provcomlib.org](mailto:dbrophy@provcomlib.org) (English-language classes)

## Woonsocket Even Start

Offers ABE/GED and ESL classes. They are located at 69 Memorial Drive, Woonsocket, RI.

Contact: Nancy Giambusso, (401) 765-3673, [ngiambusso@woonsocketevenstart.com](mailto:ngiambusso@woonsocketevenstart.com)

## Dorcas International Institute

*Adult Basic Education and High School Equivalency*

DII offers programs to help prepare adult students to pass the GED (and other high school equivalency programs) and proceed to college-level work and persist in their post-secondary education goals. Students are provided with extensive academic and support services to reach educational goals.

*English for Speakers of Other Languages*

Classes offered year-round; available in the daytime, evenings, or Saturdays. Students are placed into one of three levels English coursework depending on their English proficiency. Focus is on English Communicative skills - listening, speaking, reading, and writing.

Contact: (401) 784-8602, [admissions@diiri.org](mailto:admissions@diiri.org)

## Project LEARN – Adult Literacy

Community Care Alliance's Project LEARN offers services and supports for adult learners to help them achieve their educational and workplace goals. Services for individuals age 16 and up include: GED & Pre-GED classes, NEDP classes, ESL classes, and Wilson Reading System (specialized reading program for adults unable to read).

Classes are held at Community Care Alliance, 55 Main St, Woonsocket. Classes are also held at: Woonsocket Public Library, Cumberland Public Library, Blackstone Valley Prep Mayoral Academy (Cumberland), Central Falls Housing Authority, and Children's Friend.

Contact: (401) 769-4200

## Progreso Latino

*Adult Education*

Progreso Latino offers courses on English for Speakers of Other Languages, Adult Basic Education, Adult Secondary Education, Citizenship, and Job Development. **Bridge to Careers** also prepares people who lack the skills to enter employment.

<https://progresolatino.org/programs-1>

Contact Zuhanna Medina at **401-728-5920 x305**

[zmedina@progresolatino.org](mailto:zmedina@progresolatino.org)

## Web-Based Online Learning Resources

### **AskRI.org**

AskRI provides quality reference services and resources to all residents of Rhode Island. This includes job education and training programs as well as other topics.

<https://www.askri.org/>

### **Learning Express Library**

Each Learning Center offers practice tests, exercises, skill-building courses, eBooks, and information people need to achieve the results that they want – at school, work, or life.

[http://bit.ly/ learningexpresshub](http://bit.ly/learningexpresshub)

### **Ed2Go – Online Learning**

“Ed2Go” provides quality online continuing education courses that are affordable and easy to use through a network of more than 2,100 top colleges, universities, and other organizations.

[www.ed2go.com](http://www.ed2go.com)

### **Core Skills Mastery**

This web-based system provides instruction of practical math, literacy, problem-solving, and thinking skills for school, the workplace, and life.

[www.csmlearn.com](http://www.csmlearn.com)

## Construction & Machine Opportunities

### **Amos House Carpentry & Maintenance Training, Providence**

This program trains people who are semi-skilled for jobs as carpenters, maintenance, and construction workers.

[www.amoshouse.com/TrainingEducation/AmosCarpentryMaintenanceTrainingProgram.aspx](http://www.amoshouse.com/TrainingEducation/AmosCarpentryMaintenanceTrainingProgram.aspx)

Contact: Emir Roberson, (401) 272-0220 x232

[eroberson@amoshouse.com](mailto:eroberson@amoshouse.com)

### **Building Futures, Providence**

Helps prepare low income men and women in urban areas for rewarding careers in the commercial construction industry.

[www.bfri.org](http://www.bfri.org)

Contact: Andrew Cortés, (401) 919-5919, [acordtes@bfri.org](mailto:acordtes@bfri.org)

### **YouthBuild Providence**

This is a great opportunity for youth (ages 18-24) to obtain their GED and/or transition to college. Programs include the fields of construction, childcare, healthcare, or social justice work that will make youth highly employable. Office located at 66 Chaffee St, Providence.

<http://ybprep.org/>

Contact: (401) 273-7528

## Education Field

### **Teaching Assistant Training Program, Education Exchange, Peace Dale**

A Rhode Island Department of Education (RIDE) approved pre-employment training program for paraprofessionals. **\*This 30-hour course costs \$300.**

<http://edexri.org/courses/teacher-assistant/>

Contact: (401) 783-0293

## Environmental Field

### **Groundwork Providence Environmental Job Training Program**

Participants receive in-depth and comprehensive training in the skills they need to launch careers in sustainable urban landscaping, Brownfield remediation and hazardous waste clean-up. Applicants must be over 18 years old, and physically able to perform work duties.

[www.groundworkprovidence.org/programs/adult-job-training/](http://www.groundworkprovidence.org/programs/adult-job-training/)

Contact: Amelia Rose (401) 305-7174, [arose@groundworkri.org](mailto:arose@groundworkri.org)

## Healthcare Field

### **Genesis Center**

The Genesis center also offers 3 programs related to healthcare: Healthcare Career Orientation, Homemaker and Direct Support. These programs offer multiple certificates in caring for people with disabilities, Alzheimer’s, Respite Care, CPR & First Aid as well as many other healthcare related skills.

Contact: Tiffany (401) 781-6110, [tgonzales@gencentri.org](mailto:tgonzales@gencentri.org)

### **Community Health Care Worker Certification**

This training is provided by Community Health Worker Association of Rhode Island (CHWARI). Training open to all, but applicants ideally will have a high school diploma/GED, and at least an 8th grade reading level. English proficiency at these levels is required.

*Note: This class is offered on a rolling basis and regularly accepts new registrations. Classes begin roughly once every three months. \*\* The course costs \$500, and this fee includes all class materials, instructions, certification, and ongoing guidance. (successful completers receive a certification)*

<http://chwassociationri.wixsite.com/chwari/certification>

Contact: (401) 456-8698

### **Stepping Up**

*Multiple Locations throughout RI*

This program helps RI residents gain the education and skills they need to enter and advance in healthcare careers. Programs are located in various other agencies around the state. Office located at 375 Branch Ave, Providence.

<https://www.unap.org/ri-hospital/stepping-up-ri-hospital>

Contact: (401) 831-3647

### **Crossroads RI: Certified Nursing Assistant Training**

7-week program that trains applicants to become Certified Nursing Assistants (CNA). Skills taught include: introduction to health care, patient health & safety, CPR certification, clinical practice & training, understanding dementia & Alzheimer's, workplace ethics and compliance, and resume preparation & interviewing.

CNA information sessions offered every Thursday at 1pm, no appointment necessary.

Contact: Tina Oden (401) 521-2255

### **Time to Search for a Job?**

#### **RI Department of Labor and Training - JobSeeker**

The RI Department of Labor and Training website provides a huge range of helpful links, pulling together State Job Opportunities, Job fairs and expos, job listing from many organizations across Rhode Island, and more.

<http://www.dlt.state.ri.us/jobseeker.htm>

#### **Rhode Island Resource Hub**

The RI Resource Hub connects adults who want to improve their skills or find career and job opportunities to education and career resources they need to achieve their goals.

[www.riresourcehub.org/](http://www.riresourcehub.org/)

#### **EmployRI Network Online**

Online Job Search system provided from the RI Dept. of Labor & Training. The site also includes links to various job-training programs. You will be asked to create an account, but there is no fee to do so. You can search jobs without creating an account by visiting: [www.employri.org/jobbanks/](http://www.employri.org/jobbanks/)

[www.employri.org](http://www.employri.org)

#### **NetWorkRI**

Rhode Island's One-Stop Career Center System. NetWorkRI centers are located throughout the state where jobseekers and employers are matched through quality employment programs and services.

<http://www.networkri.org/>

#### **O\*Net Online**

O\*Net Online is a website designed as a tool for career exploration and job analysis. It has detailed descriptions of work in different fields and helps users find training, apprenticeship, and open positions in any field and any state.

<https://www.onetonline.org/>

### **Professional Clothing**

The Clothing Collaborative Network provides work appropriate clothing at no cost to low income men and women who are completing job training and education programs and seeking employment. After you get hired, you may continue to add to your "work wardrobe." As long as individuals remain employed, they are permitted several return visits to receive additional outfits during their first year of employment.

Here are the Clothing Collaborative locations in RI.

- The Clothing Collaborative (Dorcas International Institute of RI)  
645 Elmwood Ave., Providence  
401-784-8663 | [ccdonation@diiri.org](mailto:ccdonation@diiri.org)
- Career Closet (East Bay Community Action Program)  
St. Brendan's School | 55 Turner Ave., East Prov  
401-228-6605 | [kwetherald@ebcap.org](mailto:kwetherald@ebcap.org)
- Working Wardrobe (West Bay Community Action Program)  
210 Buttonwoods Ave., Warwick  
401-737-6334 | [tsimpson@westbaycap.org](mailto:tsimpson@westbaycap.org)
- Attire for Hire (Warm Center)  
56 Spruce St. Westerly  
401-596-9276 | [jbucchino@warmshelter.org](mailto:jbucchino@warmshelter.org)
- Success Wear (Connecting for Children and Families)  
Heritage Place | 727 Front St., Suite 112  
Woonsocket  
401-766-3384 x205 | [ztseytlin@ccfcenter.org](mailto:ztseytlin@ccfcenter.org)