

**Rhode Island Community Food Bank**  
**Financial Statement Narrative**  
**February 29, 2024**

The Food Bank ended February with an operating surplus of \$1M compared to a budgeted surplus of \$539,000. Public support and revenue were flat with budget and expenses were \$517,000 less than budget.

**Public Support**

At the end of February, public support was under budget by \$126,000 due to contributions from organizations, which was behind budget by \$270,000. There was one large timing difference, which was the \$95,000 from Stop & Shop Food for Friends, which has been discussed in previous narratives. The remaining decrease in this category is tied to an overall decrease in corporate giving. The budget assumed an overall decrease in this category of 15%, however, we are currently tracking about 25% less than last year, when you consider the Stop & Shop timing difference.

**Revenue**

Other revenue is ahead of budget by \$108,000 due to interest income from the money market account and earnings on the overnight sweep account. We did not account for interest income in the budget from either the money market account or overnight sweeps.

**Expenditures**

Total expenses were under budget by \$517,000 at the end of February.

- **Salaries & benefit expenses** were under budget by \$304,000 due to various vacant positions during the first seven months of the year. At the end of February, there are still 2 vacant positions. Also, health insurance is lower than anticipated for two reasons:
  - The budget anticipated 52 employees enrolled in the health insurance plan but currently there are only 46 employees enrolled.
  - The budget assumed more new employees would opt into a family plan than a single plan. However, we have had a higher percentage of new employees elect single coverage, which is significantly less expensive.
- **Temporary personnel expense** was over budget by \$92,000 to cover a couple of the positions that were vacant.
- **Consultants** expense was over budget by \$36,000 as the budget underestimated the cost of the final stages of the food assistance study. Also, the IT consultant is over budget by approximately \$5,000, due to a Microsoft security project that was not anticipated when completing the 2024 budget. The total cost of the security project is \$21,000.
- **Food Acquisition** is under budget by \$160,000 but we anticipate spending the entire budget by the end of the fiscal year.
- **Supplies expense** was over budget by almost \$9,000, mostly due to the timing of a couple of box purchases for the CSFP program and outfitting the newly remodeled employee breakrooms.

RI Food Bank - Monthly Financial Summary - For the Eight Months Ending February 29, 2024

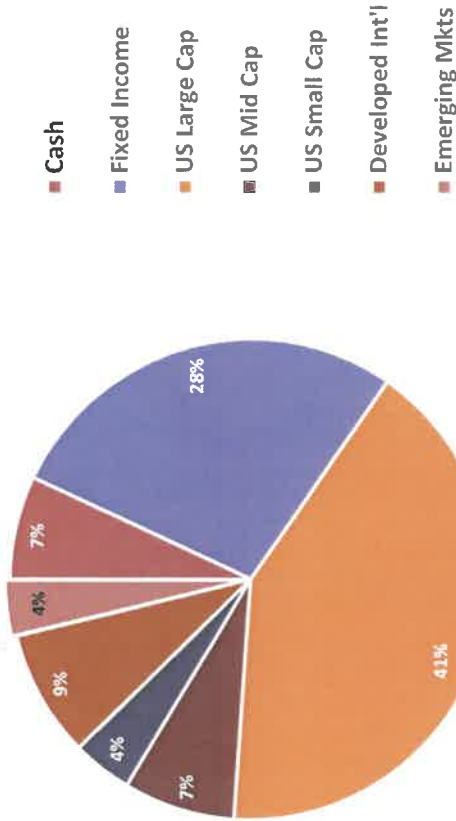
BALANCE SHEET

|   | Current Fiscal Year | Prior Fiscal Year   |
|---|---------------------|---------------------|
| <b>Assets</b>                                   |                     |                     |
| Cash  | \$6,370,662         | \$6,262,320         |
| Receivables                                     | \$200,234           | \$161,699           |
| Prepaid & Other                                 | \$173,968           | \$155,335           |
| Inventory                                       | \$1,243,233         | \$1,848,728         |
| Fixed Assets (Net), Intangible Asset, ROU Asset | \$5,831,609         | \$5,846,837         |
| Investments                                     | \$11,265,517        | \$10,836,565        |
| <b>Total Assets</b>                             | <b>\$25,085,223</b> | <b>\$25,111,484</b> |
| <b>Liabilities &amp; Fund Balance</b>           |                     |                     |
| Accounts Payable & Accrued Expenses             | \$811,575           | \$862,042           |
| Deferred Revenue                                | \$110,520           | \$45,850            |
| Lease and Other Liabilities                     | \$50,529            | \$0                 |
| <b>Total Liabilities</b>                        | <b>\$972,624</b>    | <b>\$907,892</b>    |
| <b>Fund Balance</b>                             | <b>\$25,112,599</b> | <b>\$24,203,592</b> |
| <b>Total Liabilities &amp; Fund Balance</b>     | <b>\$26,085,223</b> | <b>\$25,111,484</b> |

INCOME STATEMENT

|  | Current Fiscal Year Actual YTD | Fiscal Year Budget YTD | Actual /Budget Variance | Prior Fiscal Actual YTD | Current /Prior Variance |
|--|--------------------------------|------------------------|-------------------------|-------------------------|-------------------------|
| <b>Gov't, Public Support &amp; Revenue</b> |                                |                        |                         |                         |                         |
| Government Funding                         | \$3,557,955                    | \$3,560,000            | (\$2,045)               | \$923,176               | \$2,634,779             |
| Public Support                             | \$8,459,721                    | \$8,584,172            | (\$124,451)             | \$9,370,290             | (\$910,569)             |
| Revenue                                    | \$234,508                      | \$126,667              | \$107,842               | \$195,599               | \$38,910                |
| <b>Total Income</b>                        | <b>\$12,252,185</b>            | <b>\$12,270,839</b>    | <b>(\$18,654)</b>       | <b>\$10,489,064</b>     | <b>\$1,763,120</b>      |
| <b>Expenses</b>                            |                                |                        |                         |                         |                         |
| Personnel Costs                            | \$3,841,392                    | \$4,145,446            | \$304,055               | \$3,648,948             | (\$192,444)             |
| Food Acquisition                           | \$5,346,177                    | \$5,506,044            | \$159,867               | \$4,685,812             | (\$660,365)             |
| Grants to Agencies                         | \$304,224                      | \$305,000              | \$776                   | \$880,660               | \$576,436               |
| All Other Expenses                         | \$1,723,459                    | \$1,775,300            | \$51,841                | \$1,654,878             | (\$68,581)              |
| <b>Total Expenses</b>                      | <b>\$11,215,252</b>            | <b>\$11,731,791</b>    | <b>\$516,539</b>        | <b>\$10,870,298</b>     | <b>(\$344,953)</b>      |
| <b>Total Operating Surplus (Deficit)</b>   | <b>\$1,036,933</b>             | <b>\$539,048</b>       | <b>\$497,884</b>        | <b>(\$381,234)</b>      | <b>\$1,418,167</b>      |

Portfolio Allocation



DISTRIBUTION IN POUNDS

| Category     | Current Year      | Prior Year        |
|--------------|-------------------|-------------------|
| Donated      | 3,509,051         | 3,323,557         |
| TEFAP        | 3,384,472         | 2,420,918         |
| CSFP         | 481,261           | 440,394           |
| Purchased    | 3,458,302         | 4,035,912         |
| ARPA         | 1,732,261         | 0                 |
| EFSP         | 0                 | 250,190           |
| <b>Total</b> | <b>12,565,347</b> | <b>10,470,971</b> |

YTD INVESTMENT ACTIVITY

|   | Current YTD          | Prior YTD           |
|---|----------------------|---------------------|
| <b>Balance at Beginning of Year</b>                   | <b>\$11,325,923</b>  | <b>\$10,432,110</b> |
| <b>Stock Gifts</b>                                    | <b>\$265,978</b>     | <b>\$198,264</b>    |
| Investment Income (reinvested)                        | \$312,625            | (\$510,660)         |
| Unrealized Gains (Loss)                               | \$661,465            | \$945,873           |
| Management Fees                                       | (\$33,032)           | (\$29,517)          |
| <b>Total Investment Income</b>                        | <b>\$941,058</b>     | <b>\$405,696</b>    |
| <b>Withdrawals &amp; Stock Gift Cash Distribution</b> | <b>(\$1,267,442)</b> | <b>(\$199,505)</b>  |
| <b>Balance at End of Period</b>                       | <b>\$11,265,517</b>  | <b>\$10,836,565</b> |

**RICFB**  
**Statement of Activity**  
**For the Seven Months Ending February 29, 2024**  
**INTERNAL USE ONLY**

|  | Annual               | Year-to-Date        | Year-to-Date        | Actual/Budget                      | Year-to-Date        | This/Last                          |
|--|----------------------|---------------------|---------------------|------------------------------------|---------------------|------------------------------------|
|  | FY24 Budget          | Actual FY24         | Budget FY24         | Positive<br>(Negative)<br>Variance | Actual FY23         | Positive<br>(Negative)<br>Variance |
| <b>Public Support</b>  |                      |                     |                     |                                    |                     |                                    |
| State and Local Grants   | \$550,000            | \$275,000           | \$275,000           | \$0                                | \$232,524           | \$42,476                           |
| Federal Grants   | \$3,580,000          | \$3,282,955         | \$3,285,000         | (\$2,045)                          | \$690,652           | \$2,592,303                        |
| <b>Sub-Total Government Grants</b>                                       | <b>\$4,130,000</b>   | <b>\$3,557,955</b>  | <b>\$3,560,000</b>  | <b>(\$2,045)</b>                   | <b>\$923,176</b>    | <b>\$2,634,779</b>                 |
| Direct Mail Contributions  | \$2,400,000          | \$2,071,681         | \$1,955,339         | \$116,342                          | \$1,833,208         | \$238,473                          |
| Individual Contribution (non-direct mail)                                | \$4,700,000          | \$3,502,013         | \$3,692,000         | (\$189,987)                        | \$3,940,060         | (\$438,047)                        |
| Bequests   | \$200,000            | \$300,257           | \$133,333           | \$166,923                          | \$182,505           | \$117,751                          |
| United Way   | \$70,000             | \$55,926            | \$49,000            | \$6,926                            | \$49,271            | \$6,655                            |
| <b>Sub-Total Individual Giving</b>                                       | <b>\$7,370,000</b>   | <b>\$5,929,877</b>  | <b>\$5,829,672</b>  | <b>\$100,204</b>                   | <b>\$6,005,043</b>  | <b>(\$75,167)</b>                  |
| Grants - Organizations   | \$2,000,000          | \$1,268,226         | \$1,298,750         | (\$30,524)                         | \$1,634,623         | (\$366,397)                        |
| Contributions - Organizations/In-Kind                                    | \$1,775,000          | \$1,185,605         | \$1,455,750         | (\$270,145)                        | \$1,730,624         | (\$545,019)                        |
| Special Events   | \$200,000            | \$76,014            | \$0                 | \$76,014                           | \$0                 | \$76,014                           |
| <b>Total Public Support</b>  | <b>\$15,475,000</b>  | <b>\$12,017,876</b> | <b>\$12,144,172</b> | <b>(\$126,496)</b>                 | <b>\$10,293,466</b> | <b>\$1,724,210</b>                 |
| <b>Revenue</b>   |                      |                     |                     |                                    |                     |                                    |
| CO-OP (net loss)   | \$0                  | \$1,174             | \$0                 | \$1,174                            | \$596               | \$578                              |
| Other Income/Amazon lease (net of exp)                                   | \$190,000            | \$233,335           | \$126,667           | \$106,668                          | \$195,003           | \$38,332                           |
| <b>Total Revenue</b>   | <b>\$190,000</b>     | <b>\$234,508</b>    | <b>\$126,667</b>    | <b>\$107,842</b>                   | <b>\$195,599</b>    | <b>\$38,910</b>                    |
| <b>Total Public Support &amp; Revenue</b>                                | <b>\$15,665,000</b>  | <b>\$12,252,185</b> | <b>\$12,270,839</b> | <b>(\$18,654)</b>                  | <b>\$10,489,064</b> | <b>\$1,763,120</b>                 |
| <b>Expenses</b>  |                      |                     |                     |                                    |                     |                                    |
| Salaries   | \$4,797,562          | \$3,067,162         | \$3,236,138         | \$168,976                          | \$2,933,296         | (\$133,866)                        |
| Payroll Taxes and Benefits   | \$1,332,863          | \$774,230           | \$909,309           | \$135,079                          | \$715,652           | (\$58,578)                         |
| <b>Total Personnel Expenses</b>  | <b>\$6,130,425</b>   | <b>\$3,841,392</b>  | <b>\$4,145,446</b>  | <b>\$304,055</b>                   | <b>\$3,648,948</b>  | <b>(\$192,444)</b>                 |
| Advertising & Promotion  | \$148,450            | \$44,449            | \$98,967            | \$54,517                           | \$62,913            | \$18,464                           |
| Bank, Payroll & Professional Fees  | \$192,500            | \$142,150           | \$142,500           | \$349                              | \$151,665           | \$9,515                            |
| Consultants  | \$299,018            | \$238,614           | \$202,145           | (\$36,468)                         | \$237,640           | (\$974)                            |
| Direct Mail  | \$550,000            | \$433,652           | \$467,678           | \$34,026                           | \$425,409           | (\$8,243)                          |
| Dues & Subscriptions   | \$70,972             | \$31,057            | \$41,092            | \$10,035                           | \$36,485            | \$5,428                            |
| Equipment & Maintenance  | \$338,451            | \$223,318           | \$225,634           | \$2,316                            | \$195,141           | (\$28,176)                         |
| Food Acquisition   | \$8,220,750          | \$5,346,177         | \$5,506,044         | \$159,867                          | \$4,685,812         | (\$660,365)                        |
| Innovation and Capacity Fund and Agency Grants                           | \$650,000            | \$304,224           | \$305,000           | \$776                              | \$880,660           | \$576,436                          |
| Insurance  | \$64,420             | \$46,583            | \$42,947            | (\$3,637)                          | \$39,989            | (\$6,595)                          |
| Mileage, Conferences & Training, Travel                                  | \$155,650            | \$52,396            | \$101,100           | \$48,704                           | \$36,122            | (\$16,274)                         |
| Miscellaneous  | \$9,100              | \$3,504             | \$6,067             | \$2,563                            | \$4,786             | \$1,282                            |
| Postage  | \$35,040             | \$22,546            | \$23,360            | \$814                              | \$18,833            | (\$3,713)                          |
| Printing & Publications  | \$67,450             | \$27,440            | \$44,967            | \$17,527                           | \$39,964            | \$12,524                           |
| Supplies   | \$231,501            | \$163,450           | \$154,334           | (\$9,116)                          | \$134,121           | (\$29,329)                         |
| Telephone  | \$16,430             | \$10,633            | \$10,953            | \$320                              | \$9,974             | (\$659)                            |
| Temporary Personnel  | \$0                  | \$91,952            | \$0                 | (\$91,952)                         | \$78,290            | (\$13,663)                         |
| Transportation   | \$134,887            | \$83,890            | \$89,925            | \$6,034                            | \$79,588            | (\$4,302)                          |
| Trash Removal  | \$27,000             | \$20,198            | \$18,000            | (\$2,198)                          | \$18,584            | (\$1,614)                          |
| Utilities  | \$152,150            | \$87,245            | \$105,300           | \$18,055                           | \$85,138            | (\$2,108)                          |
| Volunteer Expense  | \$500                | \$381               | \$333               | (\$48)                             | \$237               | (\$145)                            |
| <b>Total Expenses</b>  | <b>\$17,494,694</b>  | <b>\$11,215,252</b> | <b>\$11,731,791</b> | <b>\$516,539</b>                   | <b>\$10,870,298</b> | <b>(\$344,953)</b>                 |
| <b>Surplus (Deficit) from Operating Funds</b>                            | <b>(\$1,829,694)</b> | <b>\$1,036,933</b>  | <b>\$539,048</b>    | <b>\$497,884</b>                   | <b>(\$381,234)</b>  | <b>\$1,418,167</b>                 |
| <b>Investment Income, Bequests &amp; Property, Plant &amp; Equipment</b> |                      |                     |                     |                                    |                     |                                    |
| Investment Income (Loss)   | \$0                  | \$941,057           | \$0                 | \$941,057                          | \$405,696           | \$535,360                          |
| Grants/Expenses (Net) - Property, Plant &                                | (\$55,000)           | \$208,608           | \$257,000           | (\$48,392)                         | \$94,000            | \$114,608                          |
| Gain (Loss) on Disposal of Fixed Assets                                  | \$0                  | (\$506)             | \$0                 | (\$506)                            | \$0                 | (\$506)                            |
| Depreciation Expense   | (\$450,000)          | (\$296,916)         | (\$300,000)         | \$3,084                            | (\$287,162)         | (\$9,754)                          |
| <b>Total Other</b>   | <b>(\$505,000)</b>   | <b>\$852,243</b>    | <b>(\$43,000)</b>   | <b>\$895,243</b>                   | <b>\$212,534</b>    | <b>\$639,709</b>                   |
| <b>TOTAL SURPLUS (DEFICIT)</b>   | <b>(\$2,334,694)</b> | <b>\$1,889,176</b>  | <b>\$496,048</b>    | <b>\$1,393,128</b>                 | <b>(\$168,700)</b>  | <b>\$2,057,876</b>                 |